

TOPCLIFFE PARISH COUNCIL

Minutes of the parish council meeting held on Monday August 15th 2011 in the village hall

Councillors present G. Key (Chair,) D. Bowman (Vice-chair), M Bowen, L Heidstrom, Cllr N Huxtable
Apologies A Jameson-Allen

11/062 Apologies received from A Jameson-Allen.

11/063 It was resolved that the minutes of the meeting held on Monday July 18th 2011 be accepted as true record and be signed by the Chair. Proposed by DB, seconded by LH.

11/064 Declarations of interest: LH declared an interest in the planning application for the Topcliffe Road junction.

11/065 MATTERS ARISING FROM MINUTES AND OPPORTUNITY FOR PUBLIC QUESTIONS

- i) Cllr N Huxtable updated the council on the NYCC winter maintenance programme and Sowerby Gateway.
- ii) GK reported that an issue had arisen with Leeds Angling Association over allegations of verbal abuse and questions raised by some members of LAA over the parish's ownership of the fishing rights at the Sheepwash. GK has posted a response to the questions on the LAA website quashing any uncertainty.

11/066 ITEMS FROM PREVIOUS MEETINGS

- i) The water butt has now been installed at the cemetery by volunteers. The clerk to write to Mr & Mrs Garthwaite for buying the butt and Mr P Brown for fitting the butt. **Action: IP**
- ii) The trees on Long Street have now been planted.
- iii) One of the trees on Long Street is dead.

11/067 PLANNING

- i) 11/01435/FUL – Land at Topcliffe Road junction (A168 & B1448) – Formation of an improved junction of the A168 to permit northbound and southbound movements. It was resolved that the application be recommended for approval. Proposed by MB, seconded by LH.

11/068 PLAYING FIELD SUB-COMMITTEE

- i) The goal has now been purchased and installed. MB submitted an invoice for £64.95 (inc VAT £10.83).
- ii) John Heidstrom has submitted an invoice for petrol of £25.00.

11/069 OPEN SPACES MAINTENANCE

- i) Moseleys have delivered four *Please do not park on the grass* signs. These now need to be put up. **Action GK**
- ii) Replacement of trees on Long Street – Jim Binks has now planted the trees.

11/070 VILLAGE PROJECTS

- i) IP to chase NYCC and request that selective weedkiller is applied to the grass in the village. **Action:IP**
- ii) The parish has one Millennium book remaining and needs to consider whether or not to reprint. It was resolved that the council put an article in the Tattler asking people to come forward if they wish to buy a copy then a decision can be made. **Action:IP**
- iii) The NYCC winter maintenance programme is requesting teams of local volunteers to come forward and receive training on path clearance. The council will put an article in the Tattler asking volunteers to come forward. The council will also need to find a secure location to keep the grit. It was resolved that the council would ask Anne Marie Barningham. **Action:IP**
- iv) The village still has an ongoing problem with drainage smells. IP to write to Yorkshire Water to request a representative to come and meet with the parish council. **Action:IP**
- v) The council needs to decide what colour to repaint the windows and doors of the tollbooth. It was resolved that IP would approach HDC's conservation officer for advice. **Action: IP**

11/071 FINANCES, CHEQUES AND COUNCIL ADMINISTRATION

- i) Community account statement - £3,344.07

- ii) Business reserve statement - £4,703.33
- iii) The council reviewed the risk assessment schedule. IP will update to incorporate the proposed amendments and the council can formally review and approve at the next meeting.
- iv) The standing orders were reviewed. It was agreed that GK would undertake a mid year internal audit of the clerk's files.
- v) The clerk reported that the council had received a clean audit report from external auditors, Mazars.
- vi) A cheque was approved and written to Isobel Peters for £120. Prop DB, sec LH.
- vii) A cheque was approved and written to A & AM Roe for £45.90 for hedgecutting. Prop LH, sec MB
- viii) A cheque was approved and written to the Tattler for £100. Prop DB, LH
- ix) A cheque was approved and written to Mazars for £342 (£285 + £57 VAT).
- x) A cheque was approved and written to John Heidstrom for £25 for petrol.
- xi) A cheque was approved and written to M Bowen for £64.95 (£54.12 + £10.83 VAT)
- xii) The clerk reported that the council had received £4.60 from NEDL as a wayleave payment.

11/072 CORRESPONDENCE

Correspondence was circulated, discussed but no action required.

Next meeting: 21st September 2011 at 7pm in village hall