

## TOPCLIFFE PARISH COUNCIL

Minutes of the annual meeting held on Monday July 20th, 2009 in the village hall

Councillors present G. Key (Chair), D. Bowman (Vice-chair), A. Jameson-Allen,  
J. Heidstrom  
Also present 3 residents  
Apologies M. Bowen, HDC Cllr. N. Huxtable

- 09/056** It was resolved that the minutes of the meeting held on Monday June 29th, 2009 be accepted as true record and be signed by the Chairman.  
Proposed by AJ, seconded by JH
- 09/057 MATTERS ARISING AND OPPORTUNITY FOR PUBLIC QUESTIONS**
- i) Amanda Madden would like to put up posters in the village for a Call for Land in Topcliffe and asked for support of Parish Council in this. The council agreed that she should put up the posters but doubted there would be any response.
- ii) Mr Hindmarch reported flooding in Deans Square and the Deans Sq/Back Lane snicket. Drain outside #5 Deans Square and the ones down the snicket need inspecting. **Clerk**  
Highways need given a written answer indicating who has responsibility to maintain School Lane. **Clerk**
- 09/058 ITEMS FROM PREVIOUS MEETINGS**
- i) Dan Binks has not contacted G. Key about the non-payment of his topsoil bill. GK will talk to him about this tomorrow. **G. Key**
- ii) Resurfacing of north side of Long Street will be postponed until 2010 since works are due to be carried out there.
- 09/059 PLANNING**
- i) Retrospective application for the installation of a ventilation stack at Storsack Dorton Ltd, Dalton Ind. Est for Storsack Dorton Ltd. NO OBSERVATIONS Proposed by AJ, seconded by DB
- ii) Construction of two agricultural buildings to house livestock and animal feed products at Park Barn Farm, Station Rd, Topcliffe for Mr S. Mosley APPROVED Proposed by JH, seconded by AJ
- 09/060 PLAYING FIELD SUB-COMMITTEE**
- i) Yorwaste will charge £150 each for the disposal of the two old cabins. S. Mosley will provide free transport.  
**Approval** was given to pay £150 for the disposal of each cabin. Proposed by AJ, seconded by DB  
S. Mosley was thanked for all his help so far. The new portacabin needs insuring (nominal value £750). A security light will be installed if necessary **Clerk**
- ii) RoSPA were given G. Key's address. They need to be contacted to come inspect in September. **GK**
- 09/061 OPEN SPACES MAINTENANCE**
- i) North Yorkshire Fire and Rescue Services provide a 'black box' which records the speeds of vehicles. Parish Councils are eligible to apply for this by contacting John Carson. Garry Key will call him. **G. Key**
- 09/062 VILLAGE PROJECTS**
- i) Metal signs are needed for the Sheepwash saying 'Topcliffe Parish Water Residents Only'. S. Mosley will quote for the signs. J. Heidstrom suggested a sign be made to display on the portacabin in recognition of the support of Mosley's Waste Management.
- 09/063 FINANCES, CHEQUES AND COUNCIL ADMINISTRATION**
- i) Business Reserve Account - £8,122,92
- ii) Cheque for £100 was written to Topcliffe and Asenby Times for Tattler donation. Proposed by JH, seconded by AJ
- iii) Cheque for £110 was written to Village Hall for hire. Proposed by DB, seconded by JH
- iv) Cheque for £977.50 was written to PK Accommodation Ltd for new portacabin. Proposed by DB, seconded by AJ
- v) Playing Field Association subscription - it was decided to wait to decide whether to continue or not.
- vi) Cheque for £440 was written to John Billet for general village jobs. Proposed by JH, seconded by AJ

**09/064 GOVERNANCE**

- i) The current general and financial standing orders were approved. Proposed by AJ, seconded by DB
- ii) The terms of reference of the Internal Auditor were approved in accordance with the audit regulations provided by Mazars. Proposed by DB, seconded by AJ

**09/065 CORRESPONDENCE**

- i) Correspondence was distributed.

Next meeting Monday August 17th, 2009 at 8.00pm