

TOPCLIFFE PARISH COUNCIL

Minutes of the annual meeting held on Monday June 29th, 2009 in the village hall

Councillors present	G. Key (Chair), D. Bowman (Vice-chair), A. Jameson-Allen, J. Heidstrom
Also present	6 residents
Apologies	M. Bowen, HDC Cllr. N. Huxtable

09/045 It was resolved that the minutes of the meeting held on Monday May 18th, 2009 be accepted as true record and be signed by the Chairman.

Proposed by AJ, seconded by JH

09/046 MATTERS ARISING AND OPPORTUNITY FOR PUBLIC QUESTIONS

Simon Mosley spoke and answered questions about his waste transfer station. Waste in skips currently goes to Yorwaste until site ready here. Application has been made for new operator's licence for maximum 10 and 20 trucks. Vehicles will avoid driving through village when possible. Open day will take place once onsite building finished. Should help communication with village. Business has waste management licence/environmental planning consent for recyclables and food waste. Should provide at least 20 jobs for local people when site ready in 2 years. Assurance no offensive smells will be produced by site. Currently sorting waste which is then sent to recycling, processing food waste. Cards available through clerk.

09/047 ITEMS FROM PREVIOUS MEETINGS

- i) Garry Key contacted Highways about surface of footpath from Deans Square to Back Lane. Someone will be sent out to take a look at it.
- ii) Clerk contacted Broadacres about Back Lane/East Lea. They acknowledge it is their responsibility and will be making repairs. Not known if this will bring it up to standard needed to be adopted by county.
- iii) Malfunctioning lights down Station Rd are working now.
- iv) Bench has now been set up at East Lea but has not been painted yet.

09/048 PLANNING

- i) Construction of a replacement perimeter fence to two site boundaries, improvement works to vehicular access and construction of a bin store as amended by plans received by HDC on 18 June 2009 for Wagg Foods, Dalton. NO OBSERVATIONS Proposed by AJ, seconded by JH
- ii) Conservatory extension to existing dwelling at the Granary, Topcliffe Mill for Mr Walker. APPROVED Proposed by JH, seconded by AJ
- iii) Application for listed building consent for installation of two windows and 5 conservation roof lights at Hall Farm, Front Street for Mr Stephen Peters NO OBSERVATIONS Proposed by AJ, seconded by JH
- iv) Outline application for the construction of a new production and finishing building with associated external storage, access, parking and drainage attenuation pond at land on the north side of Dalton Industrial Estate, Dalton for Severfield Reeve PLC. NO OBSERVATIONS Proposed by AJ, seconded by JH
- v) Demolish existing redundant outbuilding and 2 storey extension to existing dwelling to form ancillary accommodation at 32 Church Street for Mrs. L. Bumby NO OBSERVATIONS Proposed by DB, seconded by AJ
- vi) Construction of a dwelling at 6 Manor Close for Mr Richard Larder REFUSED Proposed by JH, seconded by AJ. Comment: Although this site has outline approval granted by the Secretary of State, we consider that there is too much ambiguity concerning access to maintain gable ends between properties and neighbouring land (800mm). There is also concern over the main sewer which runs under the proposed property.

- 09/049 PLANNING PERMISSION APPROVED - All noted**
- i) First floor extension to existing office building at Cleveland Steel and Tubes, Dalton Ind. Est. for Cleveland Steel and Tubes
 - ii) Single storey extension (extract housing) to the east side of the existing building at Hambleton Publishing, Dalton Old Airfield Ind. Est. for Hambleton Publishing
 - iii) Single storey side extensions to dwelling at Highwood, Long Street, Topcliffe for Mr J. Brame
 - iv) Conservatory extension to existing dwelling at 16 East Lea for Mr & Mrs Aubin
 - v) Change of use of agricultural land to mixed use agricultural and equestrian. Construction of a barn and stable block at Thornhill, Station Road for Mr J Dodsworth
- 09/050 PLAYING FIELD SUB-COMMITTEE**
- i) The new mower is working well. In future note will be kept of petrol cost and consumption.
Action:- Clerk
 - ii) Motion was raised to approve the purchase of a new portakabin, to remove old cabins and for J. Binks to flatten grass cuttings site. Proposed by AJ, seconded by DB
Action:- J Heidstrom/G Key
 - iii) Money raised by raft race to be banked by parish council.
- 09/051 OPEN SPACES MAINTENANCE**
- i) Dying trees down Long St have been cut down by Highways.
 - ii) Weeds along Long St and down snicket between Church St and Front St need treatment.
Action:- G Key
 - iii) Moles have been spotted on playing field and near school. Moleman will be contacted.
Action:- D Bowman
 - iv) Cemetery bench still needs painting
Action:- G Key
- 09/052 VILLAGE PROJECTS**
- i) Tollbooth - School plan to use tollbooth from time to time to give children change of environment.
- 09/053 FINANCES, CHEQUES AND COUNCIL ADMINISTRATION**
- i) Cheque for £7.21 was written to David Bowman for payment of Yorkshire Water bill. Proposed by AJ, seconded by JH
 - ii) Cheque for £397.29 (£348.00 + £49.29 expenses) was written to clerk for salary April-June 2009.
 - iii) Proposed by AJ, seconded by DB
 - iv) It was decided not to continue with Rural Action Yorkshire membership.
 - v) £45 received from sales of village book
 - vi) Cheque for £35 was written to Garry Key for purchase of lawnmower petrol. Proposed by AJ, seconded by JH
- 09/054 GOVERNANCE**
- i) Tony Bruce was approved as internal auditor. Proposed by JH, seconded by DB
 - ii) The Annual Return parts I and II were approved. Proposed by JH, seconded by AJ
 - iii) A review of clerk's salary is to be published at beginning of year. Expenses to be listed by item.
 - iv) Risk assessment was approved
- 09/055 CORRESPONDENCE**
- i) Wheels 2 Work poster will be posted on notice board.
 - ii) Remaining correspondence was distributed

Next meeting Monday July 20th, 2009 at 8.00pm