

TOPCLIFFE PARISH COUNCIL

Minutes of the annual meeting held on Monday June 16th, 2008 in the village hall

Councillors present: G. Key (Chair), D. Bowman (Vice-chair), M. Bowen, A. Jameson-Allen
NYCC Cllr W. Barton

Also present 2 parishioners
Apologies: HDC Cllr N.Huxtable, J. Heidstrom, PC S. Jobe

MINUTES

- 08/032** G. Key was elected as Chairman.
Proposed by D. Bowman, seconded by M. Bowen
- 08/033** D. Bowman was elected as Vice-chairman.
Proposed by M. Bowen, seconded by G. Key
- 08/034** A. Jameson-Allen was co-opted onto the parish council
Proposed by D. Bowman, seconded by M. Bowen
- 08/035** It was resolved that the minutes of the meeting held on Monday April 21st, 2008, be accepted as true record and be signed by the Chairman.
Proposed by M. Bowen, seconded by D. Bowman
- 08/036** **MATTERS ARISING AND OPPORTUNITY FOR PUBLIC QUESTIONS**
- i) DB reported that all the residents of Swale View are interested in the creation of a No Cold Calling Zone. He will fill in and submit the forms to get this started. **DB**
- ii) An alert parishioner informed the council he had noticed an error in the notices originally put out by NYCC about the proposed speed cushions. The notices have since been corrected and re-posted. He also explained to NYCC that according to the Dept for Transport the distance between the cushions will be too great to have the result of slowing traffic down to 20mph.
- 08/037** **PLANNING**
- i) Change of use of land from agricultural to domestic and conservatory extension to existing dwelling at Leconfield House, Station Road, Topcliffe for Mr J Binks
APPROVED Proposed by D Bowman, seconded by M Bowen
- ii) Construction of a dwelling at Rose Croft, Long Street, Topcliffe for Mr P Ellis
REFUSED Proposed by M Bowen, seconded by D Bowman
Reasons for refusal were - inappropriate design, access to gable end near Rose Croft requires permission from owners, two cars parked in front could restrict access for fire device, loss of light to Rose Croft kitchen and bathroom, 3m lawful gap required to current housing
- 08/038** **PLANNING PERMISSION HAS BEEN APPROVED**
- i) Extension to existing steel fabrication production line at Dalton Old Airfield Industrial Estate for Severfield-Reeve Structures
- ii) Construction of new electricity substation and foul water external balancing tanks as amended by plan received by HDC on 25 February 2008 at Firmenich, Dalton Old Airfield Industrial Estate
- iii) Siting of a bulk storage bin container block for Wagg Foods
ALL NOTED
- 08/039** **OPEN SPACES MAINTENANCE**
- i) M Morley has offered to inspect the tractor mower with a view to it being returned to service. This would reduce the cost of grass cutting considerably, paying for the cost of the repairs. Maintenance schedules and handbook were obtained from Ransomes. Value of mower in working order £300-£1,000.
- ii) Funding and a £750 HDC grant may be available to help with the cost of replacing and installing new swings. Better quality swings could be purchased due to this.
- iii) A composting bin needs to be purchased for the cemetery. **GK**

08/040 VILLAGE PROJECTS

- i) The fishing club plans to put a Fishing Board notice in the Toll Booth showing the types of fish to be caught and how to catch them.
- ii) Interest has been shown in organising a village bbq this year to raise funds for the playing field. The parish council could offer to underwrite the cost of supplies preventing loss of money to the organisers in the case of rain.

DB

08/041 FINANCES, CHEQUES AND COUNCIL ADMINISTRATION

- i) Cheque for £35 was written for the renewal of YRCC membership
Proposed by M. Bowen, seconded by D. Bowman
- ii) Cheque for £401.26 (£337.72 + £63.54 expenses) was written to Angela Hook for clerk's salary April-June 2008
Proposed by M Bowen, seconded by D Bowman
- iii) Cheque for £141 was written to DH Multiservices Ltd for power washing play area
Proposed by M Bowen, seconded by D Bowman
- iv) Cheque for £93 was written to John Heidstrom for fuel for playing field mower and repairs.
Proposed by M Bowen, seconded by D Bowman
- v) Tony Bruce was appointed internal auditor
Proposed by D Bowman, seconded by M Bowen
- vi) The reviewed risk assessment was approved
Proposed by M Bowen, seconded by D Bowman
- vii) The books were approved
Proposed by M Bowen, seconded by D Bowman
- viii) The Financial and General Standing Orders were reviewed and approved
Proposed by M Bowen, seconded by D Bowman
- ix) Business Reserve account - £5,050.78
- x) Community account – £4,988.65

08/042 CORRESPONDENCE

All correspondence was circulated.

Next meeting: Monday 21st July, 2008 at 8pm in the village hall