

TOPCLIFFE PARISH COUNCIL

Minutes of the parish council meeting held on Monday May 16th 2011 in the village hall

Councillors present G. Key (Chair,) D. Bowman (Vice-chair), M Bowen, A Jameson-Allen
Apologies Cllr N Huxtable, Lynn Heidstrom

- 11/042** Apologies received from Cllr L Heidstrom and Cllr Huxtable
- 11/043** It was resolved that the minutes of the meeting held on Monday April 18th, 2011 be accepted as true record and be signed by the Chair. Proposed by DB, seconded by AJA.
- 11/044** Declarations of interest: None
- 11/045** **MATTERS ARISING FROM MINUTES AND OPPORTUNITY FOR PUBLIC QUESTIONS**
None
- 11/046** **ITEMS FROM PREVIOUS MEETINGS**
- i) GK advised the council that he had been warned of the danger of overfishing the Swale. He will investigate further before reporting back to the Council in due course. **Action GK**
- 11/047** **PLANNING**
- i) 11/00494/FUL – Prospect House – Alterations and extensions to former agricultural buildings to form 2 holiday cottages. It was resolved that the council would make no observations.
- ii) 11/00492/OUT – Prospect House – Outline application for the construction of 12 holiday units, an office/shop and a bin store. It was resolved that the Council recommend refusal due to poor access, dangerous junction at the top of Catton Lane and potential for flooding.
- iii) 11/00872/FUL – Construction of single storey extension at Arcade House, Hagg House Farm, Thorpefield. It was resolved that the Council would make no observations.
- iv) 10/02829/FUL – Demolition of redundant warehouse and alterations/extensions to existing warehouse/office building. It was noted that this had been approved.
- 11/048** **PLAYING FIELD SUB-COMMITTEE**
- i) Clerk to investigate water usage and raise a bill for the bowling club. **Action IP**
- 11/049** **OPEN SPACES MAINTENANCE**
- i) Off road parking on Long Street has resulted in large areas of grass on the verges being destroyed. Polite notices requesting that people do not park on the grass to be put up. **Action GK**
- ii) The council has received a licence to replace the trees on Long Street. GK has now sourced these from Dishforth Nursery at a cost of £111.42
- 11/050** **FINANCES, CHEQUES AND COUNCIL ADMINISTRATION**
- i) Community account statement - £2,138.34
- ii) Business reserve statement - £4,702.74
- iii) The annual accounts were reviewed by the Council and signed by GK on behalf of the council.
- iv) A cheque was written and authorised to AON Limited for £1,852.80 for insurance. Prop AJA, sec DB.
- v) A payment of £180 (£150 + £30VAT) was approved and written to NYCC for refilling salt bins. Prop AJA, sec MB.
- vi) A cheque was approved and written to Isobel Peters for £120. Prop AJA, sec MB.
- vii) A cheque was approved and written to Dishforth Nursery for £111.42. Prop AJA, Sec DB.
- viii) The precept of £3,400 has been received from HDC.
- ix) The Council approved the amendment to the clerk's contract changing payment to monthly rather than quarterly.
- 11/031** **CORRESPONDENCE**
- i) Correspondence was circulated.

Next meeting: 20th June 2011 at 7pm in village hall