

TOPCLIFFE PARISH COUNCIL

Minutes of the meeting held on Monday 18th April, in the village hall

Councillors present: G Key (Chair), H Wilson, V Rawlings, and R Smith, Cllr N Huxtable, Dist Cllr W Barton

Apologies: T Brown

Also present: Padre Roy Burley, Anne Morris

MINUTES

399 It was resolved that the minutes of the meeting held on Monday March 21st 2005, be accepted as a true record and be signed by the Chairman with a change that minute 386 should read £122 not £600.

MATTERS ARISING AND OPPORTUNITY FOR PUBLIC QUESTIONS

- 400 Cemetery shelter Padre Burley informed the meeting that the regiment has received the building materials and would start work this week, with the intention of finishing before May 14th. It would be ideal to have a councillor there to officially hand it over to.
- 401 Campers at the Sheepwash The clerk summarised the incident on 8th April when Linda Nuttal saw that a camper van had stayed overnight at the Sheepwash, and had lit a fire. The chairman took a note of the registration number, and Cllr Huxtable advised that in future, the advice should be sought of Martyn Richards, the District Council's solicitor.
- 402 Visibility mirror at the top of Catton Lane Claire Cadogan described the visibility problem for cars turning into Church Street from Catton Lane. It was agreed that it would be sensible to install a visibility mirror. RS to speak to Punch Taverns business development manager to find out if they will allow a mirror to be put on the wall of The Swan pub. CC to investigate costs of mirrors. **RS, CC**
- 403 Fence beside Mill Claire Cadogan outlined concerns about safety of children because the fence is very low, close to the weir. However it was agreed that there is probably no way of preventing access given that a path runs down to the river from the Sheepwash, and there is a gap in the fence further along the road towards Topcliffe.
- 404 Thisk Town Plan Meeting Cllr Huxtable informed the council that on Wednesday 4th May, at 6pm at Thrisk Town Hall, there is an open meeting about Thrisk Town Plan, a section of which will be devoted to the development of Dalton Industrial Estate.

ITEMS FROM PREVIOUS MEETINGS

- 405 Refuse collection, East Lea Cllr Huxtable informed the meeting that, following discussion of the problem in the March council meeting, the situation had improved and was almost at the point where normal collections could be resumed.
- 406 Wheelie bin rental The costs invoiced are for renting the bins, not for collecting them. It was agreed that a large bin is needed.

407 PLANNING

- i) Eldmire Mill, Dalton Old Airfield industrial estate – Construction of a replacement storage building. Wetherby Stone Products No objections were raised
- ii) 3 Back Lane – revised application for two storey and porch extensions to existing dwelling No objections were raised
- iii) Severfield Rowen, Dalton Airfield – temporary change of use of land from disused airfield to steel stockyard Although this application has been approved, it was noted that it has been amended to address the issue of access.
- iv) 5 and 6 East Lea – Demolition of structures The demolition notice was noted

OPEN SPACES MAINTENANCE

- 408 NYCC request for comments and suggestions regarding winter service It was agreed that this should go on to the May agenda to allow councillors time to think about it.
- 409 HW pointed out a report he had read recently in a recent publication that there is a task force of unemployed people who will help to tidy parishes, for £150 per day for 10 people
- 410 Sheepwash barrier and notice board outside village hall RS pointed out that the legs on the village hall notice board are rotten. GK agreed to get a quote from the village builder for the Sheepwash barrier, and will ask Dave Brown to fix the notice board. **GK**
- 411 Grasscutting CC updated the council regarding a conversation with Steve Gibb of NYCC who said that grasscutting should start this week, weather permitting. He has also noted the council's concerns regarding the quality of last year's cutting. He believes that the problems at the Sheepwash were caused by cutting when the

ground was too wet, causing the machine to sink into the ground and cut too much grass. He has therefore advised the teams that this year they should not mow there if the ground is wet.

- 412 Allotments BV pointed out that the condition of the No1 allotment and fence is very poor. As these belong to Broadacres GK will write to them.

VILLAGE PROJECTS

413 Tollbooth / Youth Engagement Project

- There is a new system of key holder in place, so that keys are held by GK, the shop and councillors
- Carpet is going in next week
- Cllr Barton informed the council that as part of the run up to the election, Ann McIntosh will be visiting the village on Tuesday 26th April and requested that one of the councillors be present if possible
- HW reported some graffiti on the tollbooth

- 414 Village benches GK has one bench, other bench to be ordered and quotes are sought

415 FINANCES, CHEQUES AND COUNCIL ADMINISTRATION

- i) The current budget position was noted.
- ii) There was no income to report.
- iii) The following payments were agreed:
 - a) Hambleton District Council - £138.65 annual charge for wheelie bin hire
 - b) £60 to Topcliffe Mother and Toddler Group for remainder of 2004-2005 budget
 - c) £182 membership of Yorkshire Local Councils Association
 - d) £70.50 to Fletcher Pest Control for mole control at the Sheepwash
- iv) A request for a donation was received from North Yorkshire Victim Support. It was agreed that giving a donation may trigger an avalanche of donation requests, and that the funding of Victim Support ought to be covered by taxes already paid. GK will write to explain the council's position. **GK**
- v) A new date for the AGM of Tuesday 3rd May, at 7pm at the Village Hall was approved
- vi) The annual audit will soon take place. CC to contact Tony Bruce. **CC**
- vii) It was agreed that the question of bringing the playing field under the same insurance policy as the parish council should be discussed at the AGM. The clerk read out the criteria which would need to be met to qualify for the same insurance, and it was agreed that it would be possible to meet these conditions.
- viii) Following the clerk's resignation it was agreed to advertise the position in the Tattler, that it should go on the website, and that the clerk should put up posters. **CC**

416 CORRESPONDENCE

- i) HDC – Notice of County Council Elections - noted
- ii) DEFRA – Quality parishes and Parish planning - noted
- iii) Hambleton and Richmondshire Rural Transport Partnership – meeting on 18th April – too late
- iv) Thirsk Regeneration Initiative – questionnaire – GK has filled in and returned
- v) HDC – non domestic rate demand notice (no payment required ∴ for information only) - noted
- vi) Hammonds – transfer of Justices' Licence for the sale of intoxicating liquor at Little Chef, A168 - noted
- vii) HDC – commercial waste revised collection dates and clearance agreement - noted
- viii) NYCC – The County Committee for Hambleton 11th April 2005 – Cllr William Barton gave an account of the meeting
- ix) Yorkshire and the Humber Regional Training Partnership – seminar booking form, training flowchart, Working With your Council bursary letter and application form – to be passed on to the next clerk
- x) The Countryside Agency – map of registered common land and open country – noted
- xi) HDC – Local Development Framework – request for views on Draft Statement of Community Involvement. Also invitation to meeting to discuss framework on Wednesday 4th May. - circulated
- xii) HDC – Wheelie bins collection posters (displayed in parish) - noted
- xiii) Hambleton Rural Housing Enabler – views requested upon criteria of choosing occupants of affordable housing – form filled in, CC to send
- xiv) Alanbrooke Concert and Dinner, Sat 14th May 2005 – invitation - noted
- xv) HDC – Statement of Persons Nominated (County Council Elections), Notice of Election (Parliamentary Election), copy of Register of Electors - noted
- xvi) NYCC – request for grasscutting contractor's insurance certificate - noted
- xvii) Mouchelparkman – works on Topcliffe Great Bridge - noted
- xviii) The Trafalgar Weekend – details of celebrations and how to participate – circulated

- 417 **DATE OF NEXT MEETING** – AGM on Tuesday 3rd May and next council meeting on Monday 16th May