

Topcliffe Parish Council

Minutes of the meeting held on Monday 21st March 2005 in the Tollbooth.

Councillors present: G Key (Chair), T Brown, V Rawlings, R Smith and H Wilson.

Apologies: C Cadogan and Cllr W Barton

Also Present: Cllr N Huxtable, Padre Roy Burley

MINUTES

382. It was resolved that the minutes of the meeting held on Monday 21st February 2005, be accepted as a true record and be signed by the Chairman.

MATTERS ARISING AND OPPORTUNITIES FOR PUBLIC QUESTIONS

383. Shelter at Cemetery 40 Regt RA is to commence work on the shelter after Easter and if necessary refurbish the benches. The cost of this is not to exceed £400.

ITEMS FROM PREVIOUS MEETINGS

384. Severfield Rowen Retrospective Planning Permission G Key attended a site meeting to review a retrospective planning application submitted by Severfield Rowen

385 Publicising Parish Council Meeting Dates A parishioner had raised concern that Parish Council Meeting dates were not publicised. It was confirmed the dates are on the notice board outside the village hall and also on the Web site

386 Playing Fields D Bowman has received bills for Insurance, £459 and Water Rates £600 for the playing fields.

387 Dog Fouling It was noted that dog fouling on Long Street is increasing and anybody identifying dog owners not acting responsibly should report the matter to the Dog Warden.

388. Street Lighting T Brown reported several inoperative lights in Back Lane that have now been repaired.

389. Car Parking on Church Street It was brought to the council's attention that when parents are dropping-off or collecting their children from the Scouts/Cubs/Beavers they are creating a significant hazard on Church Street due to inconsiderate parking. The leaders of the Scouts/Cubs/Beavers have been approached and will address the matter with all parents to remedy the matter. The situation is to be monitored for improvement.

390. Refuse Collection in East Lea Cllr Huxtable informed the Council that due to a number of vehicles which had been parked inconsiderately in East Lea, the standard Refuse Vehicle is unable to access the road to empty the bins. One solution is to use a smaller type vehicle, however, the costs associated with its use would have to be borne by the residents of East Lea. A letter has been sent to the residents of East Lea by Broadacres highlighting the problem and the associated costs if the parking situation continues. An interim measure has been introduced in which all of the residents requiring their bins emptied are to move them opposite the old Police House from where they will be emptied. This situation is to be monitored.

391 PLANNING

i. Topcliffe CE Primary School – Retention of Elliott Medway prefabricated Unit No2 – No observations or objections.

ii. The Cottage, Front Street – Alterations and Extensions to existing dwelling – The plans were reviewed and no objections were raised.

iii. 3 Back Lane – Revised Application for 2 storey extension and porch extension - The revised plans were reviewed and no objections were raised.

iv. Cleveland Steel and Tubes – Change of Land use from disused airfield to storage and processing – The plans were reviewed and concern noted that this was yet another retrospective planning application.

- v. The Old Post House, Front Street – Extension to existing building and change of use of existing offices amendment – The revised plans were inspected and no objections or comments raised.
- vi. The Old Vicarage, Front Street – Amended plans for alterations and extensions to existing dwelling and part demolition of previous extension – The plans were inspected and it was noted that material would be recycled from the part demolition to maintain the integrity of the new build. No objections raised.
- vii. Leconfield House, Station Road – Change of land use from agricultural to domestic – It was recommended this application be refused as it might lead to a further planning application for a house which, being outside the building line, could not progress.
- viii. The following planning decision was noted:
 - a. 3 Back Lane – 2 storey extension and porch extension - Refused

OPEN SPACES MAINTENANCE

392 Grass Cutting Quotations have been received from NYCC and Mitchell & Struthers. After a review of both quotations it was agreed to award the contract to NYCC. This decision was taken purely on price and their performance and standards are to be closely monitored.

393 Commercial Waste Collection The invoice for the collection of commercial waste 2005/2006 has now been received. G Key is to review the situation as there are some questions raised over the charges and requirements

VILLAGE PROJECTS

394. Tollbooth/Youth Engagement Project G Key updated those present on the latest situation with the Tollbooth and pointed out various areas of work in progress and planned.

395. Key Fund G Key attended a presentation of the Key Fund and briefed those present on its purpose and function.

396 FINANCES

- i. Budget The current budgetary position was noted.
- ii. Payments The following payments were approved:
 - £206.50 for the purchase of the bench for East Lea from Woollens
- iii. Mother & Toddler Group – A request has been received for a 50% rent reimbursement for the Mothers and Toddlers group of £184. Under minute 105ii it had been previously agreed to pay £100. G Key is to investigate this request further prior to payment.

397 CORRESPONDENCE

- i. HDC – Village Xmas Tree recycling results – noted.
- ii. Society of Local Council Clerks - Branch training seminar 12 March 2005 – received too late.
- iii. Standards Board for England - consultation on Code of Conduct – circulated.
- iv. SLCC – Regional 1 day conference 28 April 2005 – noted.
- v. HDC – invite to “Addressing climate change through sustainable building” 21 March 2005 – received too late.
- vi. White Rose Update – circulated.
- vii. Minutes of the Joint Executive Committee of Yorkshire Local Councils Association held 22 January 2005. – Filed.
- viii. YLCA advice note – Freedom of Information Act – filed.
- ix. Minutes of Hambleton Branch Meeting of YLCA on 16 March 2005 – circulated.
- x. Yorkshire and Humber Assembly – pre-draft Regional Spatial Strategy – circulated.
- xi. Pennine Playgrounds Ltd – Flyer – circulated.
- xii. Clerks & Councils Direct – circulated.

398 **DATE OF NEXT CONCIL MEETING** – Monday 18 April 2005