

## TOPCLIFFE PARISH COUNCIL

Minutes of the parish council meeting held on Monday September 28th, 2009 in the village hall

Councillors present      D. Bowman (Vice-chair), J. Heidstrom, M. Bowen, A. Jameson-Allen  
Also present                1 resident  
Apologies                    G. Key (Chair), NYCC & HDC Cllr. N. Huxtable

- 09/075** It was resolved that the minutes of the meeting held on Monday August 17th, 2009 be accepted as true record and be signed by the vice-chair.  
Proposed by MB, seconded by JH
- 09/076 MATTERS ARISING AND OPPORTUNITY FOR PUBLIC QUESTIONS**
- i) Simon Mosley informed the council that his new operator's licence has just been granted. This is for 10 and 20 (10 trucks and 20 trailers).
- 09/077 ITEMS FROM PREVIOUS MEETINGS**
- i) There will be no 'one-off' payment for underground cables (Wayleave).
- 09/078 PLANNING**
- a) Porch extension at 15 East Lea, Topcliffe for Mr & Mrs Lamb. **NO OBSERVATIONS**  
Proposed by MB, seconded by JH
- b) **PLANNING PERMISSION APPROVED BY HDC for:**
- i) Outline application for the construction of a new production and finishing building with associated external storage, access, parking and drainage attenuation pond at land on the north side of Dalton Industrial Estate, Dalton for Severfield-Reeve PLC **NOTED**
- ii) Construction of two agricultural buildings to house livestock and animal feed products at Park Barn, Station Road, Topcliffe for Mr S. Mosley **NOTED**
- 09/079 PLAYING FIELD SUB-COMMITTEE**
- i) The bowling green will be inspected again for signs of mole activity. **DB**
- ii) The lawnmower needs adjusting as it isn't cutting on the left hand side.
- 09/080 OPEN SPACES MAINTENANCE**
- i) #12 HDC streetlight (East Lea) is malfunctioning and needs reporting. **Clerk**
- ii) A letter will be written to Aiden Rainer of Public Rights of Way and Footpaths about the surface of ginnel between Deans Square and Back Lane. **Clerk**
- iii) Back Lane has been tarmacked. The clerk was thanked for pushing for this.
- iv) School Lane needs sweeping. Also, surface is breaking up. NYCC will be contacted. **Clerk**
- v) After heavy rain, the council will conduct a site visit to take a look at the problematic drains.
- 09/081 VILLAGE PROJECTS**
- i) The two new fishing signs will cost £65 + VAT each. Simon Mosley will fit them for free with the help of Garry Key.
- 09/082 FINANCES, CHEQUES AND COUNCIL ADMINISTRATION**
- i) Cheque for £397.78 (£348+£49.78 expenses) was written to clerk for salary July-Sept 2009.  
Proposed by AJ, seconded by JH
- ii) Cheque for £80.50 (£70+£10.50 VAT) was written to Fletcher Pest Control for mole control.  
Proposed by JH, seconded by AJ
- iii) Cheque for £42.26 (£36.75+£5.51 VAT) was written to A&AM Roe & Son for hedge cutting.  
Proposed by JH, seconded by MB
- iv) Cheque for £40 (£34.78+£5.22 VAT) was written to Garry Key for fuel. Proposed by JH, seconded by AJ
- v) £300 was received from bowling club for water.
- vi) Cheque for £43 was raised by Key family from table top sale and given to the playing field. They were thanked for this.
- vii) Business Account - £6,124.03
- viii) Community Account - £2,724.36
- ix) Cheque for £60 was received from Asenby parish council for cemetery
- x) The clerk reminded the council that invoices to be paid by the council *must* appear on the agenda. Invoices which are presented at the meeting but do not appear on the agenda, will be paid the following month.

**09/083 GOVERNANCE** Review (dates according to clerk's calendar)

- i) Quarterly bank reconciliation was presented to council.

**09/084 CORRESPONDENCE**

- i) Council Tax for Parishes - Revenue Estimates 2010/11. This will be presented to the council at the next meeting.

**09/085 AOB**

- i) Bench opposite church has come off its moorings.
- ii) Parishioner has reported that village hall notice board *still* needs replacing.
- iii) New bus timetables will be placed at the bus stops.
- iv) Snooker club steps will be discussed at next meeting.

**JH**  
**JH, GK**  
**DB**

**Next meeting: October 19th 2009 at 8pm in village hall**